



CYSA
CAL SOCCER LEAGUE
PROCEDURES, RULES AND REGULATIONS

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DEFINITION OF TERMS

- CCSL** The **CYSA Cal Soccer League** is a CYSA statewide playing league
- Club** A structured organization within a league whose purpose it is to sponsor one or more teams to play soccer in a CYSA affiliated league or leagues. A club must be under the direct control of a League affiliated with CYSA. CYSA does not affiliate Clubs, only Leagues. (PIM 78-1)
- CYSA** **California Youth Soccer Association**
- District** A geographical sub-division within the CYSA boundaries. (CYSA Constitution 1:04:03)
- FIFA** **Federation Internationale de Football Association**
- League** A geographical sub-division within the same District. (CYSA Constitution 1:04:03).
A structured organization operating within a specified community or otherwise defined geographical area within a given CYSA district, whose purpose is to offer competition to the teams registered with it (PIM 78-1)
Also referred to as the league of registration for players as defined by CYSA.
- Team Official** An Adult who has been rostered to a team as one of the following: Coach, Assistant Coach, Team Assistant, Team Manager, Team Official, or Trainer.

2011 CCSL GOVERNING BOARD

CCSL Director

Deputy Director

Registrar

Secretary

Referee Liaison/ Advisor

Director of Coaching Representatives (2)

One for boys and one for girls

Representatives (9)

One per district

Section Coordinator

Represents the four (4) Section Administrators

**Competition Administrator
State Premier Division
(U14 through U19)**

**Competition Administrator
Region Boys & Girls U15**

**Competition Administrator
Region Boys & Girls U12**

**Competition Administrator
Region Boys & Girls U16**

**Competition Administrator
Region Boys & Girls U13**

**Competition Administrator
Region Boys & Girls U17**

**Competition Administrator
Region Boys and Girls U14**

**Competition Administrator
Region Boys & Girls U18/19**

Separate boys and girls coordinators will be appointed for each group and will serve as committee members under the appropriate Competition Administrator.

Disciplinary Committee

Appeals Committee

A. Membership of the CCSL

1. The membership of the CCSL board shall consist of one (1) representative from each of the qualifying districts of CYSA and the Officers and Administrators of the CCSL
2. There shall be one representative for each District. It is desired that representatives from each participating League of registration in each District to submit nominations to their District boards for their CCSL District Representative for selection and approval.
3. The only voting members of the CCSL Board shall be each of the District Representatives and the CCSL Director who shall cast a vote only in the event of a tie.

B. Officers of the CCSL

1. The CCSL Operations Administration shall be comprised of the CCSL Director, a Deputy Director, Sectional Coordinator, Registrar, Secretary, Referee Advisor, Discipline Chairperson, Appeals Chairperson, Director of Coaching Representative for Boys, Director of Coaching Representative for Girls, and the eight (8) Competition Administrators.
2. The CCSL Director shall be appointed by the CYSA Chairman subject to the approval of the CYSA Board of Directors. All other members of the Operations Administration shall be appointed by the CCSL Director with the approval of the CYSA Chairman.

C. Officer Duties

1. CCSL Director

The CCSL Director shall conduct all meetings of the CCSL. The CCSL Director of Operations shall cast a vote only in event of a tie. The CCSL Director shall appoint, at the beginning of each season, Committee(s) and/or members at large, as needed

2. Section Coordinator

The Sectional Coordinator will have responsibility of coordinating with the four Section Administrators to place teams into groups within the Sectional divisions in order to organize and schedule CCSL play at the Section level.

3. Deputy Director

The Deputy Director shall act in the absence of the CCSL Director, attend meetings or other functions, and provide other assistance as may be determined by the CCSL Director.

4. Registrar

The Registrar shall do the following:

- Summarize all valid applications by District, League of registration, and age group.
- Establish a summary of costs to be charged to each District and provide the list to the CYSA office for billing purposes.
- Communicating with the CYSA office to provide a report to the CCSL Director and to each Competition Administrator when all fees have been paid. This report will be due before the final presentation of divisions are made to the CCSL board.

5. Secretary

The Secretary shall keep an accurate record of all meetings and maintain the files of the CCSL.

6. Director of Coaching Representative

The Director of Coaching Representative will be selected by the Participating Leagues of registration Directors of Coaching. The person in this position will provide input, make recommendations for CCSL operations and team selection for Premier and Gold divisions and make suggestions on rules. The Director of Coaching Representative will speak on behalf of all Directors of Coaching for teams participating in the CCSL.

7. Disciplinary Chairperson

The Disciplinary Committee Chairperson shall prepare a monthly Disciplinary Report for distribution at the monthly CCSL meetings. League of registration and team summaries will be provided. A more detailed narrative of duties can be found in the CCSL Rules, Article XIV.

The Disciplinary Committee will be comprised of five (5) members selected from the Competition Administrators.

8. Appeals Chairperson

Decisions from the Protest Committee are subject to appeal. The Appeals Chairperson will form a committee, as required, to consider all appeals. The committee will consist of five (5) members and be drawn from among the District Representatives, for past or present seasons. A more detailed narrative of duties can be found in the CCSL Rules, Article XVII-B.

9. ODP Director

The ODP Director will insure the CCSL calendar of events works in conjunction with the ODP calendar of events. The ODP Director will also act in an advisory role to the CCSL concerning the development of the CCSL and ODP partnership.

10. CYSA Competitive Director of Coaching

The CYSA Competitive Director of Coaching will provide input to the CCSL from a coaching perspective.

11. CCSL District Representatives

Each District Representative shall represent each CYSA League of registration in its respective district. The District Representative shall be responsible to hold periodic meetings with representatives from each of the District's Leagues to solicit input for, and to share information from, the CCSL.

The District Representatives shall be responsible to coordinate all applications from each League of registration within its respective district.

It is highly recommended that all District Representatives have a background in administration of competitive level youth soccer.

D. Administrative Positions

1. Competition Administrators

Competition Administrators will be appointed as required and have oversight of the Age Group Coordinators and Scorekeepers within their respective age groups. One Competition Administrator will be appointed to cover all age groups in the Premier Division. Each of the age groups in the Gold and Silver Elite divisions will have a Competition Administrator for all Boys and Girls teams.

The Competition Administrators shall have the responsibility to review applications and create team divisions in each age group and gender according to past playing performance. Preliminary divisions shall be presented to the committee for review. A two (2) week period will be allowed for revisions and a final submittal, revised as required, will be submitted for final approval to the committee.

During the season Competition Administrators will determine the validity of any requested re-schedules and re-schedule as necessary. For more detailed information, see CCSL Rules, Article VI

Duties:

- Each administrator must be willing to have name, telephone number, e-mail address posted on the CCSL web-site.
- The CYSA Cal Soccer League consists of single year age group teams in age groups U9 –U19.
- Work with age group coordinators and CCSL Directors of Coaching as a committee to form divisions.
- Each age group is divided into six (6) divisions, the top six (6) to ten (10) teams in each of the Premier, Gold, and Silver Elite divisions with the balance in Silver, Bronze and Copper divisions.

- Each Competition Administrator is assigned an age group of boys and girls with assistance from the age group coordinators:
 - Premier divisions – U14-U19
 - U12 gold and silver elite divisions.
 - U13 gold and silver elite divisions.
 - U14 gold and silver elite divisions.
 - U15 gold and silver elite divisions.
 - U16 gold and silver elite divisions.
 - U17 gold and silver elite divisions.
 - U18/19 gold and silver elite divisions.
- In late May, each administrator will assign teams to divisions from applications received. Prior season's standings for returning teams are used for placement evaluation.
- Late May or early June, each Administrator will present a preliminary list of divisions to the CCSL Board.
- Two weeks later the final list of divisions is presented to the CCSL Board for final approval.
- Schedules are developed by the appropriate Administrator.
- Schedules are checked for balance for home and away matches for teams and clubs.
- The addition of the fields and times are performed by League of registration schedulers and monitored by the Competition Administrators.
- There are strict time-lines for the scheduling activities. See **CCSL Rules Appendix II**.
- During the season, the Competition Administrators monitor match results which are posted by scorekeepers. Follow-up with scorekeepers is sometimes necessary. Timely posting and maintaining accurate results is crucial to the operation of CCSL.
- During the season each Administrator is responsible to coordinate with League of registration schedulers for re-scheduling of matches, as necessary. This should only happen for occasions when fields become unavoidably unavailable or for weather-related field closures.
- Each Competition Administrator has discretionary decisions on re-schedules - acceptable reasons for re-schedules are contained in the CCSL rules.

2. Age Group Coordinators

There will be an Age group Coordinator for each gender and age group. They will be responsible for monitoring the applications for validity and errors, obtaining and verifying all information that is required on each application and ensuring that no duplications exist among the applications.

Duties include:

- Each age group coordinator must be willing to have name, telephone number, e-mail address posted on the CCSL web-site.
- Manage applications that are filed on-line.
- Summarize all applications by League of registration to request CCSL fees
- Review the divisions requested by the teams and assign based on past performance in the CCSL.
- League of registration Directors of Coaching should be consulted for advice on division placement.

3. Scorekeepers

Scorekeeper activities should take no more than 30 minutes at the end of each weekend. Time could be extended for teams that are not timely with reporting. In those cases follow-up with the teams will be necessary. The follow-up can be minimized by setting expectations prior to the start of the season.

Duties include:

- Each scorekeeper must be willing to have name, telephone number, e-mail address posted on the CCSL web-site.
- Receive the match reports, record the results and keep track of current standings for the divisions.
- Insure that online standings are accurate and complete on a weekly basis.
- Refer disputes between coaches of the division to the appropriate Administrator.
- Call coaches for verbal reports if match reports are missing.
- Assist Disciplinary Chairperson by providing any necessary information.
- Notify the appropriate Administrator of any failure by coaches to comply with the rescheduling policies.
- Obtaining and posting match results within 24 hours following each match
All results are maintained on an interactive web-site.
- Scorekeepers usually have responsibility for one or two divisions, between five (5) and ten (10) matches per play date.
- Tracking and recording matches that are forfeited. Forfeits will be recorded as a 0-2 loss to the forfeiting team. Teams forfeiting will also be penalized an additional three (3) points in the standings.

E. Meetings

1. Regular meetings of the CCSL shall be held on a monthly basis on a specific week, day, and time determined at the first meeting of each calendar year as called by the CCSL Director. The agenda for regular meetings will follow the typical format:
 - A. Call to Order
 - B. Roll Call
 - C. Introduction of Guests
 - D. Acceptance of Minutes
 - E. Correspondence
 - F. Committee Reports
 - G. Unfinished Business
 - H. New Business
 - I. Good of the Game
 - J. Adjournment
2. Special meetings may be called for any organizational purpose. Such meetings may be called by the CYSA BOD, by the CCSL Director, or by written request of the CCSL District Representatives. Special meetings shall be limited to the purpose for which the meeting was called and no other business may be conducted. Written notice of special meetings shall be given to all members. Notice shall include the date, time, location and purpose of the meeting.
3. At all regularly scheduled meetings of the CYSA Cal Soccer League, fifty percent (50%) plus one of the voting members present shall constitute a quorum for the transaction of business.

F. DISCIPLINARY COMMITTEE

1. COMPOSITION:

- a. The CCSL State and Region Disciplinary Committee shall be composed as follows:
 - o The Chairperson, appointed by the CCSL Director
 - o The CCSL Director, or designate.
 - o The CCSL Competition Administrators.
- b. The CCSL State and Region Disciplinary Committee shall serve at the pleasure of the CCSL Director. In the event that a meeting of the Disciplinary Committee is required under the provisions of these Regulations and six (6) members of the Committee are unavailable to meet in a timely manner, and/or disqualified from participation in the matter to come before the Committee, the CCSL Director and the Committee Chairperson shall have authority to appoint as many ad hoc members to the Committee as may be required to reach a total of three (3) members available for such meeting. Three members plus the Committee Chairperson are needed to make a quorum.
- c. Each CCSL Section shall establish their own Disciplinary Committee as agreed to by the District Commissioners of the Section.
- d. No one, other than participating committee members, may attend a committee meeting unless invited by the Chairperson.
- e. No member of the committee shall vote on issue(s) involving his/her League of registration.

2. RESPONSIBILITIES:

The CCSL Disciplinary Committee(s) shall be responsible for administering all matters of disciplinary actions resulting from participation in any CCSL sanctioned activity as they may relate to players, coaches, teams and CCSL officials affiliated with CYSA Cal Soccer League. These sanctions and penalties may be, but are not limited to:

- a. Suspension of any player, coach, team assistant or any team official from participating in CCSL activities or matches for a specified period of time.
- b. Special assignment of referees to home matches or allowing visiting teams to bring their own currently licensed referees.
- c. Allowing scheduled "visiting teams" to provide the field without any effect on the rest of the scheduled home and visiting designations.
- d. Forfeiture of any CCSL matches already played.
- e. Suspension of the team from participation in CCSL activities and CCSL matches for any portion of the CCSL's currently scheduled season with all matches scheduled during the period of suspension being declared a forfeit
- f. Suspension of a team from participation in CCSL activities and/or CCSL matches for all or any portion of a playing season.

- g. Declaring a team to be not in good standing for CCSL play and request from the District or League of registration that the team be ineligible to play in any CYSA sanctioned tournaments, Cup play, or other play.
- h. Within forty-eight (48) hours of disciplinary action, the CCSL Disciplinary Committee Chairperson shall advise the appropriate Administrator and the Scorekeeper responsible for the affected team of all disciplinary action taken by the Disciplinary Committee and/or its Chairperson.

3. MEETINGS

- a. The Disciplinary Committee shall meet as necessary. Meetings, however, need not occur if not required.
- b. The Chairperson shall try to provide a minimum of one (1) week notice before any meeting. The time and place of the meetings shall be determined by the Chairperson.
- c. If prompt action is necessary, the CCSL Director and the Disciplinary Chairperson may conduct a vote by phone. Further, the CCSL Director and Disciplinary Chairperson may agree to call a special meeting in case of an emergency.

4. CONFIDENTIALITY

- a. No names shall be disclosed outside of the Disciplinary Committee and CCSL Board meetings except in case of appeal and as minimally necessary to affect the discipline.
- b. This does not apply to notice of the result of disciplinary action. Proceedings and discussions

G. PROTESTS AND APPEALS

- 1. The CCSL Protest and Appeals Committee shall be composed of a Chairperson appointed by the CCSL Director.
- 2. The Chairperson will appoint three (3) non-permanent committee members to hear each individual appeal. Protests and Appeals shall be governed by Article XVII of these Procedures, Rules and Regulations.
- 3. The Appeals Committee will not include any members of the presiding Disciplinary Committee.

H. Levels of Play

With the exception of the Premier, Gold and Silver Elite Divisions, teams will be placed in groups according to areas where they are based. For example, teams from Tracy or Marin County could be placed in groups that include teams from the East Bay. Travel distance will be the deciding factor rather than the District of residence.

CCSL has three levels of play:

1. STATE PREMIER

- ✓ Administered by the Competition Administrator –Premier Division
- ✓ Has Premier teams from U14 through U19 (Boys and Girls)
- ✓ Goal is to have 10 teams per age group
- ✓ May require central fields for some matches
- ✓ Premier teams will be expected to understand that they will be grouped without consideration for the distance between cities where the teams are based.

2. REGION

- ✓ Has teams from U12 through U19 (Boys and Girls)
- ✓ Each age group will have a Competition Administrator
- ✓ Has Gold and Silver Elite divisions
- ✓ Goal is to have 10 teams per age group
- ✓ May require central fields for some matches
- ✓ Multiple groups of teams are expected for the divisions in the Regions. Divisions will be formed with consideration made for the distance between the cities where the teams are based.

3. SECTION

- ✓ The number of Sections will depend upon the number of teams and where the teams are based. Administrators will be appointed for each Section.
- ✓ Sections will be represented on the CCSL Board by the Sectional Coordinator
- ✓ Age Group Coordinators and Competition Administrators will also be appointed for each Section.
- ✓ Has teams from U9 to U19 (Boys and Girls)
- ✓ Has Silver, Bronze, and Copper divisions
- ✓ Multiple groups of teams are expected for all Section divisions. Groups will be formed with consideration made for the travel distance between the cities where the teams are based.

ARTICLE I – AUTHORITIES AND RESPONSIBILITIES

- A. The rules of play for all competitions sanctioned by the CYSA Cal Soccer League (CCSL) shall be the “Laws of the Game” as published by FIFA with modifications made by CYSA, and by the CCSL as amended each year.
- B. The rules contained herein shall govern members of CCSL in all cases to which they are applicable, and in which they are consistent with the Constitution of CYSA.
- C. Each League of registration shall be responsible for the conduct of its players, managers, coaches, team assistants, parents and spectators. It is the responsibility of each League of registration to insure that the actions of its teams, on or off the field, do not bring disrespect upon the CCSL.
- D. Team officials, substitutes or players who fail to comply with Section C above may be subject to being sent off whether actively participating in the match or observing from an off-field position. Nothing in this paragraph is intended to modify the provisions of FIFA Law XII with respect to offenses resulting in a yellow card caution and those which may result in a sending-off.
- E. Coaches and other team officials are responsible for:
 1. Maintaining order on the team bench and among accompanying spectators during matches.
 2. Should a substitute player, member of the coaching staff, or a spectator unlawfully enter the field of play, the referee may stop all play.
 3. Should an incident escalate beyond the coaches’ control and result in match abandonment, the entire team or teams, including all registered players and all members of the coaching staff will be subject to discipline by the Disciplinary Committee. Discipline may include suspension of all registered players and all members of the coaching staff for the remainder of the of the CYSA season. A more severe penalty may be assessed against specific individuals if their actions so warrant
 4. Failure to abide by the CCSL Behavior Policy may result in disciplinary action by the CCSL.
- F. Within these existing Rules and Regulations (hereafter “Regulations”), the term “appropriate Administrator” shall mean:
 - Administrator for Premier Division
 - Administrator for Boys and Girls U12
 - Administrator for Boys and Girls U13
 - Administrator for Boys and Girls U14
 - Administrator for Boys and Girls U15
 - Administrator for Boys and Girls U16
 - Administrator for Boys and Girls U17
 - Administrator for Boys and Girls U18/19
 - Administrator for the Sectional Divisions

- G. The Governing Board shall include one (1) representative from each District.
1. There will be one (1) vote allowed per District
 2. Each representative shall insure that all team officials understand the CCSL rules and procedures, including discipline and procedures for protests and appeals. Representatives shall be responsible for keeping their League of registration Representatives and District Board informed of CCSL business.
 3. Administrators may not serve as District Representatives.
 4. District Representatives may not hold any other position on the Governing Board.
- H. The CCSL Governing Board shall organize an annual meeting during the month of August for all coaches or managers of teams that will be participating in the CCSL.

ARTICLE II – SCOREKEEPERS

A. APPOINTMENTS:

1. Each League of registration is required to submit applications of three (3) willing and qualified candidates to perform duties of Administrator, Age Group Coordinator or Scorekeeper by the application deadline date. Administrator, Age Group Coordinator and Scorekeeper positions shall be appointed by the CCSL Director.
2. Appointments are intended to be assigned equally throughout the Leagues.

ARTICLE III – TEAMS

- A. Teams must be authorized to play in the CCSL by their League of registration for each season. The League of registration must be in good standing in CYSA in order for the teams to apply for participation in the CCSL.
- B. Authorized teams may apply for participation in the CCSL by filing an application on the CCSL website. Districts will be billed by CYSA for payment of the team registration fees. Recommendations by the Administrators are subject to approval of the CCSL Governing Board. Notwithstanding any other provisions of this section, CCSL may accept teams whose home Leagues/Clubs are affiliated with and in good standing with any CYSA District and who have an acceptable competitive playing history.
- C. Age groups served by CCSL will be U9 through U19.
- D. Teams will play both “home” and “away” matches in proportions appropriately balanced according to the number of teams in the division.
- E. Teams must individually apply to be entered into CCSL by the date shown in Appendix II for the season starting the following September. The Administrator for the age group and division within which a late applying team seeks to play, shall have discretion to accept a late application, with the concurrence of the other Administrators.

- F. Each team applying for admission to CCSL must submit a roster of at least seven (7) players as a portion of its application by the application deadline. After acceptance by CCSL, and a minimum of ten (10) days prior to the first CCSL match, each team shall enter their final team roster on the CCSL website. Once entered on the website, this roster must be printed by each team and provided to the referee before the match as the official “match report”. Any subsequent roster changes shall be updated on the website.
- G. Each Section may accept or reject teams applying from outside their section.
- H. Maximum roster size:

	Team Age Group	Maximum Roster	Match Day Roster
For 8 v 8 Teams	U9 – U11	18 Players	14 players
For 11 v 11 Teams	U12 – U14	18 Players	18 players
	U15 – U19	22 Players	18 players

NOTE: It is recommended that for U9-U11 teams, the maximum roster size when registering players to a team, be kept to 14 players.

I. Guest players / Team Officials

1. Definition of a Guest Player / Team Official

- a. A guest player / team official is defined as a player / team official with an approved CYSA member pass who is not listed as a rostered player / team official for the CYSA team with which the player / team official is participating in a particular event.
- b. A player / team official who is suspended cannot participate as a guest player / team official.

2. Guest players may be used per the CYSA Guest Player Policy (PIM 09-3) with the exceptions as stated below:

- a. The maximum number of guest players allowed is three (3) per match.
- b. Guest players may only guest play for one team in a day.
- c. Players on the roster of a U11 and younger team may guest play on teams playing in any Bracket of any Division on teams at their rostered age.
- d. Players on the roster of a U12 and older team playing on any Silver Division or higher team may guest play under the following conditions:
 - i. If guest playing in the same division the player may only play on teams playing in a higher bracket within that division; B bracket player may guest on an A bracket team, but is not allowed to guest play on a C bracket team or below.
 - ii. If guest playing in a higher division, the player may guest play in any bracket of the higher division(s); Silver Elite, Gold or Premier Division.
 - iii. If guest playing up to an older age group, the player may guest play on a team at the same division and bracket level or higher.

- e. Players on the roster of a U12 and older team playing in the Bronze and Copper divisions may guest play on teams playing in any Bracket of any Division of the rostered age or up to two age groups above the team on which they are rostered.
- f. The coach of the borrowing team must have in his/her possession the guest player's approved member pass and the player's CYSA Membership Form (Form 1601) with the medical release and the hold harmless section signed in original ink by the parent or guardian or by the guest player if the player has reached eighteen (18) years of age.
- g. For U12 through U19 teams, the maximum number of players a team may have on the match day roster is eighteen (18); this includes both currently rostered players and guest players.
- h. For U9 through U11 teams, the maximum number of players a team may have on the match day roster is fourteen (14); this includes both currently rostered players and guest players.
- i. The penalty for a violation to the guest player rule shall be a five (5) match suspension for the borrowing team and a forfeit of all matches played while using the guest player(s).
- j. The loaning coach may also be assessed a five (5) match suspension.

3. Guest Team Official

- a. Guest team officials must surrender their official CYSA member pass to a match official to be allowed in the technical area.
- b. Failure to surrender the CYSA member pass will result in CCSL sanctions.
- c. No more than two (2) guest team officials may be allowed for any given match.

J. All teams shall bring to each CCSL match

- Current laminated player and team official passes
- Original signed CYSA Membership Form (Form 1601) for each player
- The official team roster
- Player and coach passes shall be provided to the referee
- The CYSA Membership Form (Form 1601) and player pass for any guest players.

K. Player and team official passes and the official team roster shall be shown to any member of the CCSL Governing Board for inspection upon the request of such member. Failure to comply with the provisions of this paragraph shall subject the team official(s) and the team to disciplinary action as allowed by these Regulations.

L. Each team playing in CCSL will be required to supply a team name containing a readily identifiable designation of the team's League of registration when the team is registered to play in CCSL.

ARTICLE IV – PROHIBITION OF ALCOHOLIC BEVERAGES, TOBACCO, ILLEGAL DRUGS

- A. The use or consumption of any alcoholic beverages or illegal drugs immediately before, during or after the playing of a match by any player, coach, other team official or spectator is expressly prohibited. (CYSA Constitution 1:13:01)
- B. Any spectator, player, coach or other team official who violates this prohibition shall be subject to disciplinary action and/or suspension by the CYSA Board of Directors.
- C. Spectators shall not possess or consume alcoholic beverages or illegal drugs during the match. If a spectator continues to violate this rule, the referee must not let the match continue.
- D. The use of tobacco will not be allowed within 25 yards of any CYSA affiliated activity involving youth players.
- E. Any player, coach or other team official who violates this prohibition shall be subject to disciplinary action by the CCSL and/or the CYSA Board of Directors.

ARTICLE V – LEAGUE PLAY

- A. The Fall season will begin no later than the first Saturday after Labor Day and end the second weekend in November. It is the CCSL Board's intention to provide nine (9) to twelve (12) scheduled matches per season.
- B. Possible play dates will be published at the time of application. Teams agree to be available on any of these dates. Each section may establish their own schedule of play dates.
- C. Any team that forfeits a match will be assessed an \$85.00 fine. Payments of these fines will be the responsibility of the sponsoring League.
- D. Forfeits will be recorded as a 0-2 loss to the forfeiting team. Teams forfeiting will also be penalized an additional three (3) points in the standings.
- E. CYSA Cal Soccer League shall strive to establish playing divisions that provide the appropriate level of competition for all participating teams. To achieve this goal, the CCSL shall use information gathered on team applications and shall follow the criteria described below. Information gathered on team applications and used in determining the appropriate placement of all teams includes the following:
 - CCSL results from the prior season, including standing, match results (head to head), etc.
 - State Cup results from the previous season will be used to evaluate new teams.
 - Tournament results, including the level of the tournament and the team's finish will be used to evaluate new teams.
 - Head to head results against highly ranked teams will be used to evaluate new teams.

F. Criteria:

1. State and Regional levels will consist of Premier, Gold and Silver Elite divisions. Sectional levels will consist of Silver, Bronze, and Copper divisions.
2. The Premier, Gold and Silver Elite divisions shall consist of no more than ten (10) teams.
3. The remaining teams will be divided into Silver, Bronze, and Copper divisions. There will be no more than eleven (11) teams in each division, with a goal that all divisions are created, where possible, to play a balanced match schedule.
4. Teams returning from the prior CCSL season that played in the Premier, Gold or Silver Elite divisions may be considered for promotion or relegation. Unless there are mitigating circumstances, the top team from a division will be promoted. It is the intent to relegate the bottom team from each division each season.
5. Returning teams are defined as those teams returning after participating in the previous CCSL season with a minimum of seven (7) returning players, or a number of players equal to two-thirds of the previous season's roster, whichever number is smaller.
6. Teams returning from the prior CCSL season that played in the Bronze division will only be considered for promotion if it is requested by the team's League of registration Director of Coaching. It is the intent of the CCSL to have Bronze and Copper division teams play locally (within district or cross district when distance permits). Groups of teams in the Bronze and Copper divisions will be balanced each season based on the previous season's performances to achieve parity of play.
7. In divisions where there are multiple groups of teams, as in the Silver, Bronze and Copper divisions, the teams considered for promotion and relegation will be determined by comparing average points per match for the season. The team with highest average points per match will be first team considered for promotion. The team with the lowest points per match will be the first team considered for relegation.
8. Teams not achieving the level of competition required to maintain parity with other teams in the Bronze and Copper divisions will be encouraged to return to the recreation program of their respective District leagues.
9. The CCSL Administration may add divisions when sufficient teams representing a similar level of play submit applications. When these added divisions remain from one year to the next, a promotion and relegation system will be incorporated between divisions as described in Item 4 above.
10. New teams are defined as:
 - a. Teams that have a minimum of seven (7) players, or two-thirds of the previous season's roster, whichever number is smaller, returning from the prior season but have not previously played in CCSLOR
 - b. Teams that do not have a continuing group of seven (7) players, regardless of where they played the previous season.

11. New teams accepted into CCSL will be placed in a Silver, Bronze or Copper division, unless it can be demonstrated that the team will be competitive in a Premier, Gold or Silver Elite division. Final decision on such cases will rest with a two-thirds vote of the CCSL Administration.

G. Division Placement Process

1. Initial division placement meeting.
 - District Representatives for new teams requesting placement in the Premier, Gold or Silver Elite Divisions will present any relevant information to support that they will be competitive in those divisions. The District Representative may defer presentation of this information to a representative of the affected team's League of registration.
 - The CCSL Administration will vote to determine if the new team can be considered for Premier, Gold or Silver Elite placement.
 - State and Region Administrators will present proposed divisions to all District Representatives with a brief explanation of their recommendations.
 - There is to be no discussion by District Representatives at this meeting.
 - Sectional team placement will be handled by the Section Administrators.
2. Three (3) days following initial division placement meeting.
 - District Representatives must submit any challenges they have regarding Administrators recommendations (email is acceptable).
 - Challenges must include name of team being challenged (only one team may be challenged), and any information that the League of registration Representative has at that time why the Administrator's recommendation should be changed (if there is no information provided by that time the challenge is void).
 - A new team to CCSL that has been placed in a Premier, Gold or Silver Elite division shall be considered the lowest returning team from the previous season during the division placement process.
3. Five (5) days following initial division placement meeting.
 - State and Region Administrators will inform all District Representatives of teams that are involved with a challenge.
4. Eight (8) days following initial division placement meeting.
 - Leagues/Clubs that have teams that have been challenged must inform the appropriate Administrators of a team that they may choose to challenge if they are displaced from the originally recommended division. This information must be received by 8:00 PM.
 - State and Region Administrators will notify all District Representatives that have a team named in the final process.
5. Eleven (11) days following initial division placement meeting.
 - All information that League of registration Representatives wish to be considered by the Administrators in making their final recommendations must be submitted.
6. The day prior to final division placement meeting.
 - State and Region Administrators will submit, via email, their final recommendations to all District Representatives

7. Final division placement meeting
 - State and Region Administrators will present their final recommendations with a brief explanation of their recommendations. This explanation should include any challenges that were received as well as what they based their recommendation on.
 - Motion(s) to change an 'Administrator's recommendation will be granted if the above process was followed.
 - District Representatives will be allowed a brief opportunity to speak on behalf of their teams named in the challenge. District Representative may defer presentation of this information to a representative of the affected team's League of registration.
 - Motions granted to change the recommendation of an Administrator will require a minimum of more than fifty percent in favor vote of the Leagues/Clubs that have a vote to pass, i.e. if twenty-two (22) Leagues of registrations have a vote, in order to change an Administrators recommendation, the motion would require twelve (12) votes in favor to pass.
 - Division placements will be final and not subject to an appeal at the conclusion of a final vote to approve, unless a League of registration representative can demonstrate that the division placement process wasn't followed.
8. By a two-thirds vote #7. May be changed
 - Providing that all processes in items A through G that could have been followed were followed. If an exception to item G needs to be made, a two-thirds vote will be required to grant an exception.
9. Beginning with the meeting following the final division placement meeting (July of each year)
 - Any District that fails to have a Representative present at a minimum of seventy-five (75) percent of the scheduled CCSL meetings up to, but not including, the final division placement meeting, the following year will lose their right to vote at the final division placement meeting.
 - This will commence with the July 2011 CCSL meeting.
- H. CCSL Administration will adhere to the timeline outlined in Appendix II for final assignment of teams into divisions.
- I. Decisions of the CCSL Governing Board for the State and Region levels regarding division placement of teams are final and not subject to appeal. Decisions of the Sectional boards regarding the division placement of their Section teams are final and not subject to appeal.

- J. CCSL will schedule matches and dates for each season, with home and visiting teams as specified in Appendix II. For State and Region, CCSL play may be home, away or at neutral fields if needed. Any other exception to the "home" and "away" rule for State and Region must be approved by the CCSL Governing Board.
- K. Each Section Board will set their own policy for home, away and neutral field use. Acceptance of out of section teams into a section may be subject to a variance of the home and away match policy, as determined by the accepting section's board.
- L. Match lengths and ball size:

Age Group	Match Length	Ball Size	Minimum Schedule Periods
U9 – U10	2-25 minute halves	4	1-1/4 hours
U11-U12	2-30 minute halves	4	1-1/4 hours
U13-U14	2-35 minute halves	5	1-1/2 hours
U15-U16	2-40 minute halves	5	1-3/4 hours
U17-U19	2-45 minute halves	5	2 hours

NOTE: The rest period between halves shall be a minimum of five (5) minutes.

- M. Divisions that consist of teams in multiple age groups will play match lengths consistent with the oldest age group. For example, an age group with both U12 and U13 teams will play 35-minute halves.
- N. CCSL matches that are tied at the end of regulation time shall stand as ties and no extra-time periods are to be played.
- O. Except as provided by the Regulations, any team delaying the start of a match by more than fifteen (15) minutes from the scheduled match starting time without a valid reason or prior authority from the appropriate CCSL Administrator, shall be assessed a forfeit.

ARTICLE VI – RESCHEDULED MATCHES

A. The only valid reasons for rescheduled matches are:

1. Inclement weather.
2. Field unplayable, as determined by local authorities.
3. Field unexpectedly unavailable.
4. Team is entered in a sanctioned USYSA tournament and has provided a thirty (30) day notice to the CCSL.
5. ODP State tryouts
6. PSAT, SAT, ACT official tests –players asked to only use the November SAT date. Matches will be scheduled on the October SAT date.
7. Matches on SAT test dates must be scheduled to start no earlier than 3pm for the applicable age groups.
8. Homecoming dance, provided the following criteria are met:
 - Maximum of one re-scheduled match per team.
 - Re-schedule completed and approved by both teams involved in the re-schedule prior to submitting to the appropriate Competition Administrator.
 - Notification received by the appropriate Competition Administrator no later than the Monday evening following the opening weekend of CCSL play.
9. Yom Kippur, Easter, or any other major religious holiday
10. Teams may mutually agree on any re-schedule provided the date is submitted by 9pm on the Monday evening prior to the opening weekend of CCSL play and adhere to the following procedure
 - Send an email to the Competition Administrator
 - CC: BOTH home and away TEAM managers and CLUB schedulers
 - Subject line: Match # XXXX Rescheduling to mm/dd at hh:mm
 - Body: We have mutually agreed to the following game change: Date, Time, Location
 - Note: Rescheduling a match MUST be approved by the Scheduler of the HOME team's CLUB but does not require a confirming email from the scheduler but does require that the HOME team's scheduler is copied on the correspondence
11. For any other reason, approval of the CCSL Administrator MUST be obtained at least ten (10) days prior to the scheduled match.

- B. Any request to reschedule a match must be authorized by the appropriate CCSL Administrator ten (10) days prior to the match. Any agreement between coaches or club officials to reschedule the match without prior authorization or without a valid reason, as listed in Article VI, Section A and without approval by the CCSL Administrator, will result in each team being assessed a forfeit. No match is considered officially rescheduled until approved by the CCSL Administrator. Any exceptions to Article VI, Sections A and B are subject to the approval of the CCSL Director.
- C. The home teams shall inform opposing teams and the appropriate CCSL Administrator of unplayable field conditions at the earliest possible time. Failure to comply with this requirement may subject the home team to sanctions by the CCSL, including forfeiture of match.
- D. The appropriate CCSL Administrator will arrange all matches requiring re-scheduling and inform representatives of both teams and the referee assignor a minimum of ten (10) days prior to the re-scheduled match. The new schedule will become official and will be treated as any other officially scheduled match. Playing two (2) matches in one (1) day with a minimum of three (3) hours between scheduled end time of the first match to the scheduled start time of the second match will not be a valid excuse for not agreeing to a rescheduled match.
- E. Prior to the start of a match, officials of the home team League of registration are responsible for determining whether the field is playable or not. After the start of the match the referee shall have sole authority as to whether the field conditions are dangerous or not, and if the match should start or continue.
- F. If any match must be rescheduled, it is the responsibility of the home team's representative to notify the appropriate CCSL Administrator, the opposing team and League of registration local referee assignors as soon as possible. For the U14 and above State Premier divisions and the U16-U19 Region Gold and Silver Elite divisions, the CCSL Administrator will advise the Neutral Referee Program Assignor of the change. Failure to do so may subject the home offending team to sanctions by the CCSL, including forfeiture of match.
- G. Matches that are terminated during the first half will be re-played as complete matches. Matches terminated during the second half will be considered full matches and the score at the time of the termination will be recorded as the final result. Should there be evidence of impropriety or misuse of this regulation, as determined by the CCSL Administration, the match will be subject to review and full re-play may be required.

ARTICLE VII – FIELDS AND EQUIPMENT

- A. Home Leagues are responsible for supplying an adequate field for play. The field shall be in good condition, as determined by the referee, and appropriate size. Leagues are strongly urged to provide appropriate restroom facilities within a reasonable distance from the field. The field shall also have proper markings, goal nets and corner flags. Violation of this Section may result in sanctions or forfeiture of the affected scheduled match(es). A form for complaints regarding fields is provided in Appendix 1.
- B. As referenced in this section, “appropriate size” shall mean USSF recommendations:

		Length	Width
11 v 11 teams	Minimum	100 yards (Goal Size 8’x24’)	50 yards
	Maximum	120 yards (Goal Size 8’x24’)	80 yards
8 v 8 teams	Recommended Field Size	80 yards	50 yards
	Maximum Goal Size	7’x21’	

- C. Spectator areas should be established on the opposite side of the field, unless local jurisdictions determine otherwise.
- D. Both teams shall have a ball available for play in accordance with FIFA regulations. The referee shall select the ball from the home team as the match ball unless it is not up to standards.
- E. CCSL age groups that consist of teams in multiple age groups will use the ball size consistent with the oldest age group in the division. For example, a division with both U12 and U13 teams will play with a size #5 ball.
- F. No player shall participate in the match wearing hard soled street shoes or without shoes. Tennis shoes, rubber soled shoes, or shoes with molded or screw-in studs are permissible.
- G. Shin pads shall be appropriate for the size of the player and worn as designed: in the full and upright position at all times during play. Shin pads shall be completely covered by the socks.
- H. All teams shall be required to have:
- Two (2) sets of jerseys, each set being of contrasting color, for each player on the team. The home team will wear jerseys of the club's home color (dark) with visiting teams wearing jerseys of alternate and contrasting colors.
 - Should there be any color conflict the coaches will come to an agreement fifteen (15) minutes prior to kick-off and inform the referee.

- With the exception of the goalkeepers, all players shall wear a standard team uniform. All players, including the goalkeepers, must have a clearly visible number on the back of the jersey.
 - Players may wear long sleeve shirts under their jerseys provided that all such shirts are of the same color as the outer jersey being worn.
 - Players may wear compression shorts, biking shorts or tights under their uniform shorts provided that such shorts or tights are the same color as the team's uniform shorts and do not extend below the knee.
 - Logos, trademarks, emblems or any other insignia expressing, promoting or otherwise symbolizing alcohol, tobacco or controlled substances (drugs) are specifically prohibited
- I. No player with a bleeding or oozing wound or wearing blood-soaked clothing, as determined by the referee, shall be allowed to take part or to continue playing in any match. A wound has to be adequately covered. Use of blood by a player as a means to assault another person shall be punished as serious foul play/violent conduct.
- J. In the event that the home club fails to make the fields required by these Regulations available for the matches a minimum of ten (10) days prior to the first play-date of the season, the visiting team(s) shall have the right to require that the match, or matches, be rescheduled as a home match, or matches, for the visiting team(s). Such rescheduling shall not result in an exchange of home and away matches between the teams; rather it will result in the loss of a home match for the originally scheduled home team and an additional home match for the original visiting team.

ARTICLE VIII – REFEREES

- A. Referees officiating CYSA Cal Soccer League matches are expected to be thoroughly familiar with the rules that govern CCSL play.
- B. Referees are expected to be on time for matches in order to conduct credentials and safety inspection prior to team warm-up. The pre-match inspection should be specifically limited to credentials and safety. "Lecturing" on the rules of the match are to be avoided.
- C. Referees shall inspect each player's equipment before the start of play or before any player will be permitted to play in the match. Players wearing orthopedic casts, air splints or metal splints or any item considered by the referee to be dangerous to the player wearing the equipment or other players shall not be eligible to participate in the match. Players wearing eyeglasses or sport goggles shall be permitted to play in CCSL matches.
- D. CCSL matches should be officiated by three (3) USSF referees holding a license of grade eight (8) or better. A minimum of one (1) currently licensed referee and two (2) club linesmen is acceptable for age groups U12 through U15 Silver, Bronze and Copper divisions. For the U14 and above State Premier divisions and the U16-U19 Region Gold and Silver Elite divisions, refer to the Neutral Referee Program Policies in Article XVIII.
- E. In the absence of assigned officials, the following solution priority is to be adhered to:
 - 1. For the selection of match officials, assignments under the Neutral Referee Program will have priority in all cases for which the program is put in place. Responsibility for all other assignments lies with the League of registration that is hosting any particular match. In the event the visiting team was to provide one (1) or more officials as a result of disciplinary action or agreement prior to a match, the visiting team will be considered to be the hosting team, and vice versa, for sake of this paragraph D and E.
 - 2. THREE (3) match officials are needed for all CCSL matches; they will exercise the Diagonal System of Control. The officials should be qualified referees, i.e., currently licensed, adequately experienced and physically fit for the match level they are going to officiate.
 - 3. The right of the referee to dispense with the services of an assistant referee under the provisions of Law VI of the FIFA Laws of the Game is not affected by any of the procedures stated in this paragraph D and E.
 - 4. Officials assigned to the match should not be affiliated with either team through personal relationship or functional role. Any affiliation of officials with a team, whether they are assigned to officiate or stepping in under one of the provisions below, must be disclosed to the other team before the start of the match. The city, or town, of residence of a referee is not considered to be an affiliation with a team from the same city, or town.
 - 5. In case an assigned referee or assistant referee is determined to be affiliated with the hosting team, the visiting team has the right to nominate a qualified referee of their own choice who is present at the site, for the role in question. This referee may be affiliated with the visiting team only if no unaffiliated, qualified referee is available to officiate in the match.

6. In case an assigned referee or an assigned assistant referee did not show up in time to start the match as scheduled, the visiting team has the right to assign an unaffiliated, qualified referee for each open position. A qualified referee who is affiliated with the visiting team shall officiate under this rule only if no unaffiliated, qualified referee from the hosting Club is available.
 7. In case the visiting team does not make use of option under Section 5 or 6, an otherwise qualified referee who is affiliated with the hosting team will be permitted to officiate as center referee or assistant referee.
 8. If; after fifteen (15) minutes beyond the scheduled kick-off or, if the prior match is running late, fifteen (15) minutes following the conclusion of the match played immediately prior to the match in question, and after considering all options in procedures 1 through 7 and the center referee position still cannot be filled, the home team will forfeit the match. If; after considering options in procedures 1 through 7, a center referee position is filled, the other two positions will be club linespersons and should be filled by assigning one person from each team. Should one team not be able to furnish any linespersons, both may be accepted from one team.
 9. In the event that a previously assigned official appears after a match commenced with an alternative official, the previously assigned official may complete the match upon agreement of both coaches.
 10. Failure of the hosting club to provide three (3) qualified officials for a match not affiliated with the hosting team shall be noted on the match report prior to the start of the match, and the Scorekeeper shall inform the Disciplinary Committee of this matter. The Disciplinary Committee may impose sanctions against the hosting Club in such a case.
 11. Failure to obey applicable procedures in Sections 1 through 10 may result in disciplinary action against the perpetrating party, including but not limited to forfeit of the match in question. A complaint form for this purpose is provided in Appendix I. Qualified assistant referees shall be assigned with experience appropriate for the matches to which they are assigned.
- F. The referee's judgment with regard to the physical conditions of the field and its acceptance for play, to the actual happenings and occurrences related to the conduct of the match and those responsibilities and powers granted him/her by the "Laws of the Game" shall not be challenged.
 - G. For State and Region matches, referees and assistant referees must be a minimum of fourteen (14) years old, have a minimum of two (2) years experience as an assistant referee and be at least two (2) years older than the age group that he/she will be officiating. Age limitation will not apply to referees that are grade 6 (State level) or above, or referees recommended by the District Referee Committee.
 - H. For Sections matches, referees must be a minimum of two years older than the age group of the match and the assistant referees must be qualified and must be assigned by the League of registration.
 - I. Each participating team in CCSL is required to have available one person to act as a club linesperson at all matches in which the team will be participating. The linesperson must be familiar with Laws of the Game and CCSL rules. It is highly recommended that the assigned individual have completed a referee clinic.

ARTICLE IX – PLAYER PASSES, COACHES PASSES AND MATCH CARDS

- A. The referees shall verify the identity of each player and team official with his/her member pass. The referee shall collect the passes of all players and team officials who will be participating in the match. Any player who does not have a valid member pass shall not play in the match. Any player whose name is not entered on the match card shall not play until his/her name has been entered.
- B. A valid, laminated member pass shall be an approved USYSA member pass with all information filled in, including the team name. The member's current photo shall be laminated to the card.
- C. If a player participates in a match without a valid member pass and is not on the official team roster, or such player is otherwise ineligible to play, the player's team shall forfeit the match. Other disciplinary action may be imposed by CCSL on the player and/or the coach. All allegations relating to the use of ineligible players shall be addressed to the Disciplinary Committee.
- D. The coach/manager of the home team shall provide two (2) copies of the match report to the referee prior to the start of the match, signed by officials of each team and with the proper portions filled out. At the completion of the match, the home team shall retain one (1) completed copy of the match report signed by the referee.
- E. For each team, a team official with a valid member pass for the team playing shall be present and responsible for his/her team during the entire match and he/she shall sign the match card.
- F. Any team official who plays a player that is not properly registered with his or her team will be subject to disciplinary action, which may include suspension.

ARTICLE X – COACHING

- A. Coaching from the touchline, i.e., giving directions to one's own team on points of strategy and position, is permitted provided:
 - 1. No physical or mechanical devices are used
 - 2. The tone of voice is informative and not abusive
- B. No coaching by anyone may take place anywhere but at his/her own bench area during the match.
- C. Teams will locate their bench areas on the same side of the field, unless local jurisdictions determine otherwise. Each bench area shall be limited to an area one (1) yard from the touchline and extending twenty (20) yards in one direction from the halfway line, each team in a different direction

ARTICLE XI – SUBSTITUTIONS

- A. Players may be substituted only at the following times:
 - 1. Prior to a throw-in for the substituting team
 - 2. Prior to a goal kick by either team
 - 3. After a goal by either team
 - 4. After an injury when the referee has stopped play. by either team
 - 5. At halftime
 - 6. When the referee has stopped play to caution a player, only the cautioned player may be substituted
- B. The number of substitutes shall be unlimited. Any player removed from the match may re-enter the match an unlimited number of times, at a stoppage of the match as specified.
- C. Substitutes shall enter the field only at the halfway line on their team's side of the field, and only when the referee has signaled the substitute to come onto the field.
- D. Players should leave the field at the halfway line on their team's side of the field unless the referee has signaled or has given concurrence for a player to leave the field elsewhere.

ARTICLE XII – NOTIFICATION OF MATCH RESULTS

A. For State and Region:

1. Upon completion of the match, the referee and assistant referees shall check the match report for accuracy before signing their names and mailing to the match scorekeeper within forty-eight (48) hours. This card will be the official report of the match including the official score and any incidents that may have occurred.
2. Results must be reported electronically to the scorekeeper within 24 hours of the match by officials of both teams. The first score reported will be posted by the Scorekeeper. Any conflicts in the score should be reported to the match scorekeeper to be resolved. Any matches not reported are subject to forfeiture.
3. In the event of any match not being played or completed, the referee must submit a match report correctly filled out, noting the reason. Official forfeits are assessed by CCSL based upon the submitted match report and other information as needed. Referees may suspend a match or refuse to start a match, but they cannot declare a match officially forfeited for any reason.

B. Forfeits shall be entered into the standings as a 0-2 loss to the team responsible for the forfeit.

C. Sections will establish their own match card reporting policy.

ARTICLE XIII – STANDINGS

- A. Standings in a division shall be determined by standing points based on three (3) points given for a win, one (1) point given for a draw and zero (0) points given for a loss.
- B. Coaches must carefully review standings as posted on the website and within seventy-two (72) hours bring any questions to the attention of the Match Scorekeeper or appropriate Administrator. If still dissatisfied, then a formal protest must be filed in accordance with Article XVII-A of the Procedures, Rules and Regulations.
- C. In case of a tie, the following procedure will be used in sequence to break the tie:
 - 1. Results of head-to-head match results
 - 2. Most wins
 - 3. Goal difference (goals scored minus goals allowed to a maximum difference of four (4) per match)
 - 4. Most goals scored to a maximum of 4 per match
 - 5. Least goals allowed to a maximum of 4 per match
 - 6. Team with best head-to-head goal difference
- D. First and second place awards will be made in each division. Additional awards may be given at the discretion of the Board of Administrators. If teams remain tied after items 1 through 6 above, they will both be awarded 1st or 2nd place.
- E. Sections may decide to give additional awards.
- F. The tie-breaker rules outlined in Section C 1-6 above will be applied for relegation and promotion of teams as described in Article V, Sections E and F.
- G. Final CCSL standings will be based on the total number of points earned for matches played by the end of the season. Should an unplayable field situation interrupt the schedule and teams have not played an equal number of matches as a result, the standings shall be determined by dividing the total number of points earned by the number of matches played. The team with the higher average number of points earned per match shall have the higher standing.

ARTICLE XIV – DISCIPLINARY ACTION

A. DEFINITIONS:

1. A "WARNING" may be given to a player, coach or other team official by the referee in order to indicate to that person that their conduct is not proper. The "warning" is given on an informal basis and can be given while the match is in progress. The person warned is thereby placed on notice that further improper conduct may result in a more serious and formal action by the referee.
2. A "CAUTION" is administered by the display of a yellow card directed to an offending player during a stoppage in play after the incident has occurred. It is a formal statement to a player that he or she is guilty of intentional misconduct and that any further misconduct requiring a "caution" will result in being shown another yellow card, immediately followed by a red card, and sent off from the match. Coaches and other team officials will be dealt with in similar fashion but without the display of cards.
3. When being "SENT OFF" a red card will be displayed by the referee and directed to the offending player during a stoppage in play after an incident has occurred. It is a formal statement to the player that he or she is being sent off from the match. A player who has been sent off may not be substituted for during the rest of the match. Coaches and team officials will be dealt with in similar fashion but without the display of a card.
4. The suspensions extend to all teams on which the suspended individual is affiliated.

B. REFEREE PROCEDURES

1. If a player is cautioned, the referee is required to record the player's name, team name, jersey number and registration number on the match report with a brief description and the time of the incident. The player receiving a caution may be substituted at that stoppage.
2. A coach or team official guilty of misconduct shall be verbally notified by the referee that they have been cautioned with a reason noted on the match report.
3. Should a sending-off be necessary, the referee is required to record the player's name, jersey number and registration number, or the coach or team official's name, on the match report with a brief description of the incident. The person being sent off shall be verbally notified of the sending-off and the reason.
4. The referee shall, within twenty-four (24) hours of the match, send a copy of the match report, member pass, and CYSA Send-Off Report detailing the incident to the appropriate Disciplinary Chair.

C. MATCH SCORE-KEEPERS

1. The Match Scorekeeper will forward to the appropriate Disciplinary Chairperson any pertinent information concerning the cautioning of a coach or team official within twenty-four (24) hours of receipt.

D. DISCIPLINARY CHAIRPERSON

1. The CCSL State and Region Disciplinary Committee Chairperson will notify the appropriate Administrator and the appropriate District Disciplinary chairperson of the District of registration for the individual being disciplined within forty-eight (48) hours of the decision on the CYSA Send Off Report or information concerning the cautioning of a coach or team official of a disciplinary decision.
2. The Disciplinary Committee Chairperson will prepare a monthly "Disciplinary Report" for distribution at the monthly CCSL meeting. League of registration and team summaries will be provided. On a bi-monthly basis, summaries by player will be provided to individual Leagues/Clubs regarding their players, coaches and team officials.
3. The Disciplinary Committee Chairperson will attempt to notify the coach of any disciplinary decision and penalty within forty-eight (48) hours of the decision.
4. The Disciplinary Committee Chairperson will return the pass and a copy of the disciplinary action report to the League President of the suspended team official/player.

E. TIME PROVISIONS

1. The time periods stated in these Procedures, Rules and Regulations for Scorekeeper, Disciplinary Committee Chairperson or Disciplinary Committee notification or decision are mandatory. Failure to comply with these set periods in itself, however, does not constitute alone a valid reason to overturn a decision or imposed disciplinary action.

F. APPEALS

1. Any disciplinary decision may be appealed to the CCSL Protest and Appeals Committee. Appeals are governed by the provisions of Article XVII of these Procedures, Rules and Regulations.

ARTICLE XV – GUIDELINES FOR DISCIPLINARY ACTION

- A. The Discipline Chairperson shall have the authority to impose suspensions consistent with CYSA minimums. CYSA Specific Rules 4.05.
- B. Suspension of a player or team official above the minimum number of matches, or any suspension of a team, shall require a decision by the full Disciplinary Committee.
- C. In all cases involving a suspension of more than the minimum number of matches, notice of the disciplinary action or other decision shall be sent by mail to the coach within seven (7) days of the decision. All other concerned parties, including, but not limited to, League Presidents, and League of registration Representatives will be notified through CCSL and District channels.

ARTICLE XVI – PROTESTS AND APPEALS

A. PROTESTS

1. Protests of matches or disciplinary action shall be decided by the CCSL Protest Committee.
2. Protests will automatically be denied if:
 - They do not follow the outlined procedures and timetables.
 - They do not directly affect the final result (win, draw, loss) of the match in question.
 - They are based on a judgment call of the referee.
 - They are based on the lack of a referee.
 - They are submitted by anyone other than the coach of the affected team.
3. A coach wishing to protest shall:
 - Send a complete and detailed letter to the CCSL Director.
 - The letters must be postmarked within three (3) days after the match or notice of disciplinary action.
 - Include a check for \$100.00, made out to CYSA Cal Soccer League, with the protest letter to the CCSL Director. The check shall be returned if the Committee decides in favor of the protest.
4. The Committee Chairperson may elect to elicit more information from the parties involved in the protest.
5. Decisions of the Committee must take place within thirty (30) days of receipt of the protest. All parties will be informed by e-mail or mail of the decision.

B. APPEALS

1. Decisions of the CCSL Protest Committee as defined by Article XVII.A are subject to appeal to the CCSL Appeals Committee.
2. Such appeals must be submitted in writing to the CCSL Appeals Chairperson and must be postmarked no later than seven (7) days following the postmark date or e-mail stamp of the letter notifying the party of the protest decision.
3. The letter must describe the basis for the appeal including the specific rule or policy that allegedly has been violated or misapplied. Any sanction applied by the Protest Committee will remain in effect until the CCSL Appeals Committee considers the appeal. Appeals shall be decided upon within thirty (30) days of receipt of the appeal.
4. A check for \$100.00, payable to CYSA Cal Soccer League, must accompany the letter to the Appeals Chairperson appealing the decision of the Protest Committee. The check will be returned if the appeal is upheld.
5. Adverse decisions of the CCSL Appeals Committee may be appealed to the CYSA Protest and Appeals Committee. Appeals must be received within forty-eight (48) hours of notice of the decision. Appeals must be accompanied by a \$100.00 check, payable to CYSA.

C. COMPLAINTS

1. There are times when a protest is not in order but when a formal complaint should be filed. Please use a copy of Appendix I of this document to make a formal complaint regarding playing fields or referees.
2. Send a copy to the appropriate CCSL Representative and a copy to the CCSL Director. A formal complaint about problems with scheduling, notification or extreme rudeness of spectators may be made by writing a letter with specific information to the CCSL Director.

ARTICLE XVII – NEUTRAL REFEREE PROGRAM (NPR)

- A. A neutral referee crew shall be assigned to all CCSL matches in the U14 and above State Premier divisions and the U16-U19 Region Gold and Silver Elite divisions and also such matches as deemed appropriate by the CCSL Board of Administrators.
- B. Neutral Referees shall be currently licensed with appropriate experience to officiate matches assigned. They shall not be affiliated with either team. The city, or town, of residence of a referee is not considered to be an affiliation with a team from the same city, or town. The assigned referees will come from a list of officials determined by the appropriate Referee Assignor.
- C. The State Premier matches will be assigned by the CCSL Referee Assignor. All other matches will be assigned and paid by the host League of registration. Referees shall not be affiliated with either team.
- D. The CCSL Referee Assignor may call upon the home League of registration if assistance is needed in obtaining referees.
- E. At a minimum, assistant referees shall be assigned with experience appropriate for the age group they are officiating; see Article VIII for referee age requirements.
- F. If the Home Team League of registration does not provide assistant referees as described above, a fine of \$50 will be assessed: The CCSL Referee Assignor will receive a \$4 per match assigning fee for assigning center referees. Another \$4 assigning fee will be paid for rescheduled matches.
- G. There will be no assigning fee paid to Leagues/Clubs for assigning the assistant referees.
- H. Other Responsibilities of the CCSL Referee Assignor:
 - 1. Assign referees to specific matches as requested by the Competition Administrators.
 - 2. Assign referees to specific matches as requested by the Disciplinary Committee.
 - 3. On request, assist Home League of registration Referee Coordinators whenever possible.

ARTICLE XVIII – PAYMENT FOR REFEREE SERVICES:

The following applies to State Premier matches only:

A. Referee Fees

Age Group	Center Referee	Assistant Referee
U17-U19	\$50 per match	\$40 per match
U15-U16	\$45 per match	\$35 per match
U14	\$40 per match	\$30 per match

An additional amount of \$10 per match will be paid to State level (grade 6 and 5) and \$20 to National level and above referees.

B. For assignments requiring a referee to cross a toll-bridge the cost of the bridge toll must be included with the payment made to the referee crew.

C. Referee Assignors will handle the accounting and CYSA will issue payment and then bill the Leagues.

ARTICLE XIX – CCSL FEES

A. CCSL shall set the fee to the District and then CYSA will bill the Districts for the amount owed based on the number of District team applications.

B. Districts will set the entry fee for each team.

APPENDIX I – COMMENT SHEET

This form provides an opportunity for coaches to make comments about field conditions and/or referee situations at specific matches. This form is NOT to be used when filing a protest. Refer to the Procedures, Rules and Regulations for protest procedures.

Mail this form to ????????

NAME: _____ TELEPHONE: () _____

ADDRESS: _____

EMAIL: _____

LEAGUE AFFILIATION _____ TEAM NAME: _____

DIVISION: (*Circle Please*) Boys / Girls Under _____ Premier___ Gold___
Silver Elite___ Silver___
Bronze___ Copper___

MATCH DATE: _____ MATCH TIME: _____

OPPONENT: _____

FIELD NAME / LOCATION:

PLEASE DESCRIBE

FIELD PROBLEMS: _____

MATCH OFFICIAL PROBLEMS: Arrive On Time? Yes / No Two ref assts? Yes / No

Names of referees or assts:

DESCRIPTION OF INCIDENT (Be Specific)

APPENDIX II – SEASON TIMELINE 2011

Item	Silver & Above	Bronze & Below
1. Applications available on-line	April 15, 2011	April 15, 2011
2. Team applications deadline (CCSL staff and Scorekeeper nominees due)	May 15, 2011	June 1, 2011
3. MANDATORY MEETING -Preliminary CCSL divisions established by Competition Administrators.	June 4,2011	Not Applicable
4. Deadline for additional information provided by Leagues to Competition Administrators	June 7, 2011	Not Applicable
5. Administrators to inform all League of registration representatives who have teams that are involved with challenges	June 8, 2011	Not Applicable
6. League of registration representatives of teams that have been challenged to inform the appropriate administrator of a team that they wish to challenge, should the challenge against them be successful.	June 10, 2011	June 10, 2011
7. All information that League of registration representatives wish to have considered by the administrators in making their final division recommendations.	June 13,2011	June 13, 2011
8. Administrators to submit, via email their final recommendations to all club representatives	June 16, 2011	June 16, 2011
9. MANDATORY MEETING -Final division placement recommendations. discussion and vote by League of registration representatives (one spokesperson per League).	June 18, 2011	June 18, 2011
10. Schedules created and ready for club field scheduler input	July 15,2011	July 15, 2011
11. Official team rosters entered online by teams	July 29,2011	July 29, 2011
12. Field locations and match times complete	July 29,2011	July 29, 2011
13. Final schedules completed and ready for posting to website	August 19, 2011	August 19, 2011